



Determination and Findings  
For  
Sole Source Procurement

1. **Authorization**

D.C. Official Code § 2-354.04

2. **Minimum Need**

The DC Public Charter School Board (DC PCSB) has a need to contract with a school health consultant to assist with re-opening of schools after COVID-19 closures.

3. **Estimated Fair and Reasonable Price**

The estimated price for this contract is \$65,000.00

4. **Facts That Justify a Sole Source Procurement**

We have searched the GSA schedule and DSLBD schedule to find similar consultants and could not find others that can provide these services at this time. Diana Bruce has the health expertise and experience in DC public schools that we are looking for immediately.

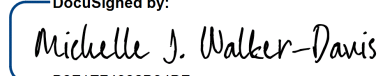
5. **Certification by the Contract Specialist:**

I hereby certify that the above facts are accurate and complete.

<small>DocuSigned by:</small>  <small>6DE948EFEDFA4EA...</small>	<small>2/4/2021</small>
_____ [Audrey Williams]	_____ Date
[Senior Manager – Intergovernmental Relations]	

**Determination**

Based on the above findings and in accordance with the DC PCSB procurement regulations, I hereby determine that the award of a sole source contract for the services described herein is in the best interest of the DC Public Charter School Board.

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2/4/2021

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Michelle Walker-Davis  
Contracting Officer

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Date